Follow the steps listed below to rip songs from a music CD:

1. Start running <u>Windows Media Player</u> by clicking on its icon on <u>task bar</u> or double clicking on its **shortcut** icon on <u>desktop</u>. Look for **Tools**.



2. Click on Tools. Look for **Options**. Click on **Option**.



3. Look for **Rip Music** tab. Click on the **Rip Music** tap.



4. Uncheck Rip CD automatically. Look for Rip music to this location.



5. The path should be: C:\Users\Your Name\Music. If it is not, click on **Change**. Look for **My Music**. Click on **My Music**. Click on **OK**.



6. Go back to the **Rip Music** tab. Look for **Format** section.

Library	Plug-ins	Privacy	Secu	rity DV	D Network
Player	Rip Music	Devi	ces	Bum	Performance
Rip music C:\Users	ecify where mu to this location \Justin\Music\F	usic is store N Ripped from	d and cha	ange rip set	Change
Rip settin Format:	gs				
Window	s Media Audio			-	
Сору	protect music		Learn	about co	py protection
Eject	CD after rippin ality: st	g	0_		Best Quality
Audio qu Smalle Size	Uses a	about 56 ME	per CD	(128 Kbps).	

7. From the pull-down menu, choose **MP3** format. Click **OK**. This <u>MP3</u> format is widely accepted that can be played on both Windows and Portable Media Players.



8. Look for File Name. Click on File Name.



9. Check **Song title** and uncheck the rest. Click on **OK**.

ptions elect the details you want to include in file n Click Move Up or Move Down to arrange the	names.
	detail order.
Artist	Move Up
Alburn     Track number     Song title     Genre     Bit rate	Move Down
eparator: (Space) review: Sample Song Name.MP3	•

10. Inset music CD into CD/DVD player drive. You will see similar window below. If it starts playing, click on **Stop**.

G → 山地信歌(D:)     D:)							Play Burn	Sync
Organize 🔹 Stream 👻	Create playlist	🔹 🙀 Rip CD	»		▼ Search	<i>₽</i> <b>•</b>	🔛 Save list 🛛 Clear list	P• Z•
	Album		V	#	Title	Rip status		
Library	Audio CD (D:) -					1	娜奴女 垂	
4 🕨 Playlists	D	山地情歌		1	娜奴女圭情歌			
Playlist1		高勝美	V	2	撤情綱		山地消散	
🛛 🎜 Music		台湾	V	3	少年愛姑娘		局册夫 Shop	
Artist		Unknown Year	V	4	梨山痴情花			
Album		65656565	V	5	碧蘭村的姑娘			4
6 Genre			V	6	不敢說愛		<ul> <li>娜奴女圭情歌</li> </ul>	3:51
Videos			V	7	採檳榔		撒情綱	3:39
Pictures			V	8	少女的心		少年愛姑娘	3:42
Recorded TV			V	9	我還是永遠愛著イ尓		梨山痴情花	3:22
⊙ 山地情歌 (D:)			V	10	馬蘭山歌		碧蘭村的姑娘	3:17
			V	11	爲了一個イ尔		不敢説愛	2:42
Other Libraries			V	12	別再留戀山外山		採檳榔	3:24
			V	13	心上人		少女的心	3:03
			V	14	長興村之戀		我還是永遠変者イホ	3:07
			V	15	目分情郎		馬闌山歌 ●フータノケ	2:50
			V	16	情深似海		周」「個子小	2:40
			V	17	白雲		がたす	3.04
			V	18	杵歌		「「「「「「「」」」の「「」」の「「」」の「「」」の「「」」の「「」」の「「	2.40
							目分情郎	3:28
							情深似海	3:51
							白雲	3:43
							杵歌	3:12
Media Guide 👻							10 3	
							18 items, 59 minutes	

11. <u>Uncheck all</u> by clicking on this box. Check it means <u>check all</u>. When you uncheck all, the **Rip CD** button will turn grey.

Create playlist	t 🔻 🙀 Rip CD 🚽	»		▼ Search	
Album	1	V	#	Title	Rip
Audio CD (D:)	/	~			_
D.	山地情歌 🍼		1	娜奴女圭情歌	
	高勝美	V	2	撒情綱	
	台湾	V	3	少年愛姑娘	
6	Unknown Year	V	4	梨山痴情花	
-	1220000		5	碧蘭村的姑娘	
		170	~	TALIMAL	

12. Check the songs you intend to rip. After you check any song, the **Rip CD** will become active, dark color. Only the checked songs will be ripped. You can rip as many songs as you like from this CD, even all. Click **Rip CD**. While it is ripping, you do not hear the music as it is only the data transition from the CD to hard disc drive. After a particular song ripping is done, its check sign will disappear.

Windows Media Player File View Play Tools	Help	1000				1000		. <b>D</b> X
	)						Play Burn	Sync
Organize 👻 Stream 👻	Create playlist	▼ 😝 Rip CD	»»	000	▼ Search	9 - ۹	Save list Clear list	₽ • 🗷 •
<ul> <li>▷ Library</li> <li>▷ Playlists</li> <li>▷ Playlist1</li> <li>☑ Music</li> <li>⊘ Artist</li> <li>⊙ Album</li> <li>⊗ Genre</li> <li>☑ Videos</li> <li>☑ Pictures</li> <li>☑ Recorded TV</li> <li>○ 山地情歌 (D:)</li> </ul>	Album Audio CD (D;) –	し 高勝美 台湾 Unknown Year		# 1 2 3 4 5 6 7 8 9 10 11	Title           爆奴女主情歌 撤債網 少年雲姑娘 梨山烦情花 碧閣村的姑娘 不敢說要 採標鄉 少女的心 我遇是永遠愛著イ尔 馬閣山歌 際マー個イ布	Rip status	<ul> <li>一</li> <li>一</li> <li>一</li> <li>一</li> <li>一</li> <li>一</li> <li>一</li> <li>一</li> <li>二</li> <li>二</li></ul>	⇒ 3:51 3:39 3:42 3:22 3:17 2:42
Conter Libraries				11 12 13 14 15 16 17 18	局」 個市小 別再留處山外山 心上人 長與村之戀 目分情節 情深似海 白雲 杵歌	Ripped to libra	採獲部 少女的心 我還是永遠愛著イ东 馬騮山歌 第了一個イ尓 別再留總山外山 心上人 長興村之態 目分情郎 情深似海 白霊 杆歌	3:24 3:03 3:07 2:56 3:48 3:03 3:04 2:40 3:28 3:51 3:43 3:12
Media Guide 👻							18 items, 59 minutes	
		(¥ 0	1			•		H

- 13. Go to Libraries\Music, you will find that the **Singer** name and **Album** name are added as folders before the name of the song. If the information is not available, it will be named as **Unknown**.
- 14. Double click on the song. The Windows Media Player is supposed to play it. This is a way to verify your ripping.

Repeat from step 11 to rip more music from different CD into your computer.

The CD music format does not have to be MP3. You can choose WAV format if you plan to burn the songs on a CD which in turn will be played on a player that cannot play songs with MP3 format. However, WAV format is gradually less-commonly used. Choosing WAV format is not highly recommended unless you plan to edit it later.